

## FULFILMENT ASSISTANT

£23,500 per annum

YouSeq is a biotechnology company that makes molecular testing kits that are used in hospitals and labs around the world to help fight cancer and other diseases.

We specialise in custom qPCR solutions, and we are looking for a logic-minded individual to join our dispatch team. The successful candidate will work with our team to deliver fantastic products to our customers, ensuring customer satisfaction every time.

The ideal candidate is a self-starter with a keen eye for detail and a problem-solving attitude. A perfectionist, you will ensure customers always receive the correct products. You will be well-organised, friendly and a good communicator. Job responsibilities include but are not limited to:

- The picking and packing of customer orders
- Dispatch of shipments
- Generating shipping documentation
- Managing stock levels of YouSeq kit components
- Managing stock levels of consumables/raw materials
- Purchasing of consumables/raw materials
- Decontamination and laboratory shut down of Dispatch lab
- Goods-in and organisation of deliveries

Essential qualifications/skills:

- Minimum of 1 years' experience working in a fulfilment role
- Excellent eye for detail

Desirable:

- Confidence working to quality management systems, e.g. ISO 9001/ISO 13485

Job type: Full time

Work location: Laboratory/Warehouse based (Winchester)

Benefits:

- Casual dress
- Company events
- On-site parking
- Private Medical Insurance
- Bonus scheme

If you would like to apply, please forward a covering letter and CV to [hr@youseq.com](mailto:hr@youseq.com)